

**MINUTES... REGULAR MEETING... FEBRUARY 8, 2021**

The members of the Bethlehem Housing Authority met in a regular session Monday, February 8, 2020 at 4:30 P.M., Teleconference (Virtual Meeting). Those present and absent were as follows:

**PRESENT**

Mrs. Iris Linares, Chairperson  
Mr. Greg Solderitch  
Mr. Rogelio Ortiz

**ABSENT**

Mrs. Valerie McLendon, Vice Chairperson  
Mr. Joseph E. Long

Also present were: William W. Matz, Jr., Esq., Solicitor; Jay D. Schuster, Executive Director; Diana Moreno, Assistant Secretary; Housing Authority Staff Members; members of the general public.

The Minutes of the Regular Meeting of January 11, 2021 were presented. Mr. Ortiz made a motion to accept the minutes of January 11, 2021. Mr. Solderitch seconded the motion.

Roll Call: Ayes - Ortiz/Solderitch/Linares; Nays - None

Mr. Solderitch made a motion to approve the monthly bills for January 2021.  
Mr. Ortiz seconded the motion.

Roll Call: Ayes - Ortiz/Solderitch/Linares; Nays - None

Chairperson Linares wished Vice Chairperson Valerie McLendon and Joe Long a speedy recovery.

Under Old Business, Jay stated that in our January meeting we passed a resolution awarding the moving and relocation contract to Adam Meyers. Mr. Ortiz seconded the motion, however there was no motion to accept the resolution. Attorney Matz ask that we affirm the action taken at the January meeting. The roll call was taken.

Roll Call: Ayes - Ortiz/Solderitch/Linares; Nays - None

Under the Executive Director's Report, Mr. Schuster reported two items. First, the CDC rent moratorium on evictions for nonpayment of rent is now extended to March 31<sup>st</sup>, 2021. If a tenant signed a declaration and they don't have a way to pay their rent, we can't evict them. Secondly, the Bethlehem Health Bureau is running four COVID-19 Vaccination clinics at our High Rise buildings, Bodder, Bartholomew, Monocacy, and Litzenberger. Only those tenants and employees who are 65 an over or anyone with underlying medical conditions can get vaccinated on that day. Everyone has been registered and we're prepared to go on that.

Chairperson Linares asked so the tenant needed to register and then you make an appointment for them? Mr. Schuster replied yes. We requested personal information from the High Rise residents and any employees that met the criteria. We did not have a 100% participation in the High Rises but we did have a good amount of residents that wanted to get vaccinated. Mr. Schuster said he appreciates the Health Bureau's help on this. Chairperson Linares asked about our other developments. Mr. Schuster replied there's no guidance from the Health Department to operate their clinics at this time for them. He believes they have a limited amount of vaccines. He told them that they wanted to expand it to all of our elderly residents, but they said they could not accommodate that at this time. Mr. Schuster, we'll keep in touch with them to see if more vaccination will become available for our tenants.

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Under Committee Reports the Scholarship Committee, Ms. Moreno reported that we received the Annual PAHRA Scholarship letter offering a high school graduate or and an adult who's going to a secondary institution or college to apply for a scholarship. The Student can be awarded up to \$3,000. A mailing has been sent out to all tenants. In the past, our residents have been awarded the scholarship. Chairperson Linares said that is wonderful.

Under the Deputy Director's Report, Mr. Ritter reported that that our monthly meeting with the BHA community police officers will be held on Wednesday, February 10th. At that time they'll review any drug or criminal activity occurring on our properties.

**RESOLUTION NO. 2524 OF 2021** - APPROVING OF THE OPERATING BUDGET FOR THE FISCAL YEAR ENDING MARCH 31, 2022. NOTE: (Resolution is entered separately as a part of these minutes.)

Mr. Ortiz made a motion to approve the operating budget for the fiscal year ending 3/31/2022. Mr. Solderitch seconded the motion.

Roll Call: Ayes -Ortiz/Solderitch/Chairperson Linares; Nays - None.

**RESOLUTION NO. 2525 OF 2021** - APPROVING OF THE CONTRACT FOR THE LYNFIELD RENOVATION PHASE 5, 31, TWO BEDROOM UNITS. NOTE: (Resolution is entered separately as a part of these minutes.)

Mr. Ortiz made a motion to approve the contract for the Lynfield Renovation Phase 5. Mr. Solderitch seconded the motion.

Roll Call: Ayes -Ortiz/Solderitch/Chairperson Linares; Nays - None.

Chairperson Linares asked we'll they be starting soon. Mr. Kichline said now that it's awarded, the contract has to get signed and then they'll have to move the first six people out. He expects it to start mid-March, depending how long it takes to move the six people. Chairperson Linares also asked is this the last phase. Mr. Kichline responded there is one more phase that will have 23 two-bedroom units.

Chairperson Linares asked if we have heard anything new from the boxing club at the First Tee. Attorney Matz reported that there have been responses but nothing further to report at this time. Mr. Ortiz also stated that they're supposed to get back to the board on how many BHA residents participate in the golf program. Attorney Matz agreed.

Chairperson Linares noted that the next regular board meeting is scheduled for Monday, March 8, 2021 at 4:30 P.M. (Virtual Meeting)

There being no further business to transact, Chairperson Linares declared the meeting adjourned.

*J.D. Schuster*

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Jay D. Schuster  
Executive Director