

MINUTES . . . REGULAR MEETING . . . JANUARY 8, 2018

The members of the Bethlehem Housing Authority met in regular session Monday, January 8/2018 at 4:30 P.M., at the Monocacy Tower, Community Room, 645 Main Street, Bethlehem, Pennsylvania. Those present and absent were as follows:

PRESENT

Mrs. Iris Linares, Chairman
Mr. Joseph E. Long
Mr. Rogelio Ortiz
Mr. Greg Solderitch

ABSENT

Mrs. Valerie McLendon

Also present were: William W. Matz, Jr., Esq., Solicitor; Eugene J. Gonzalez, Secretary-Treasurer; Helen M. Jarinko, Assistant Secretary; members of the general public.

Reorganization of the Board

The election of officers was turned over to Attorney Matz.

Solicitor Matz first reiterated the format for the election of board officers for the year 2018. He stated that all nominations would be from the floor; each nomination shall be processed separately beginning with the chairperson followed by the vice chairperson; no second would be required although one may be made as a form of endorsement; nominations are closed when no further nominations are made.

Nominations for Chairman and Vice Chairman for the BHA Board of Commissioners for the ensuing year January 8, 2018 to January 14, 2019 were opened.

Attorney Matz called for nominations for Chairperson of the Board.

Mrs. Linares made a motion to nominate Commissioner Joseph E. Long for Chairperson.

There being no further nominations for chairman, Mr. Gonzalez took the vote for Joseph Long for Chairperson.

Roll Call: Ayes – Long/Ortiz/Solderitch/Linares; Nays – None.

Atty Matz opened the floor for nominations for Vice Chairman of the Board.

Mr. Long made a motion to nominate Iris Linares for Vice Chairman.

Atty Matz stated that since there are no further nominations made for this position, he would ask for a roll call.

Roll Call: Ayes – Long/Ortiz/Solderitch/Linares; Nays – None.

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Atty. Matz noted that for the record and in accordance with the By-Laws, the position of Secretary/Treasurer is held by the Executive Director. The positions of Assistant Secretary and Assistant Treasurer are filled as noted on the meeting agenda.

Atty. Matz stated that the election of new officers for the coming year is now closed and approved.

The Minutes of the Regular Meeting of December 11, 2017 were presented. Mrs. Linares made a motion to accept the minutes of December 11, 2017. Mr. Solderitch seconded the motion.

Roll Call: Ayes – Linares/Ortiz/Solderitch/Long; Nays – None.

Mr. Solderitch made a motion to approve the monthly bills for December 2017.
Mr. Ortiz seconded the motion.

Mrs. Linares asked about a line item on the report related to a check payment for "filing for one tenant". Mr. Gonzalez responded that the payment was to a magistrate for filing a landlord/tenant complaint for a BHA tenant.

Roll Call: Ayes – Linares/Ortiz/Solderitch/Long; Nays – None.

Chairperson Long stated that since he is the new chairman, he had nothing to report at this time.

Mr. Long said that he appreciates the nomination for chairman and the unanimous vote. He stated that it is his intention to serve the board to the utmost of his abilities for the upcoming year. Mr. Long said that he knows that the housing authority will function as it has in the past and look forward to a good upcoming year.

Mrs. Linares and fellow commissioners congratulated Mr. Long.

Mr. Gonzalez noted that the monthly meeting with the BHA community police will be held on Wednesday, January 10. They will review all of the drug and/or criminal activities occurring in the properties.

Mr. Gonzalez spoke of the upgrade and overhaul of the Monocacy Tower elevators. He said that the work project is currently out for bids, with the bid opening due January 31. Mr. Gonzalez stated that the bids would be presented to the Board at the February meeting.

Mr. Gonzalez stated that the elevator upgrade for the Litzenberger House will be done next year and the Bodder/Bartholomew buildings the following year.

Mrs. Linares asked about a contract with one of the repair companies.

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Mr. Gonzalez noted that one of the bidders, Otis Elevator is BHA's current elevator service contractor, but that doesn't guarantee being awarded the new contract. He then said that the company awarded the contract for the overhaul work will be responsible for the service maintenance on the Monocacy elevators and Otis will only be responsible for service in the other three buildings until their contract terminates.

For the Scholarship Committee, Mrs. Jarinko had nothing at this time.

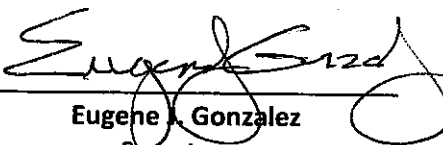
For the Finance Committee, Mr. Long had nothing to report.

There was nothing to report for the Personnel Committee.

Mr. Ortiz reported that the RAB members will have their first meeting for 2018 on March 14 at Noon in the Monocacy Community Room.

Chairperson Long noted that the next regular board meeting will be held on Monday, February 12, 2018 at 4:30 P.M. in the community room of the Monocacy Tower.

There being no further business to transact, Mr. Long declared the meeting adjourned.



Eugene Gonzalez
Secretary