

MINUTES... REGULAR MEETING... AUGUST 8, 2022

The members of the Bethlehem Housing Authority met in a regular session Monday, August 8, 2022 at 4:00 P.M. (HYBRID Meeting). Those present and absent were as follows:

PRESENT

Mrs. Iris Linares, Chairperson
Mrs. Valerie McLendon, Vice Chairperson
Mrs. Susan Acevedo

ABSENT

Mr. Rogelio Ortiz

Also present were: William W. Matz, Jr., Esq., Solicitor; Diana Moreno, Assistant Secretary; Staff Members and members of the general public. Jay D. Schuster, Secretary-Treasurer - absent.

The Minutes of the Regular Meeting of July 11, 2022 were presented. Mrs. McLendon made a motion to accept the minutes of July 11, 2022. Mrs. Acevedo seconded the motion.

Roll Call: Ayes - Acevedo/McLendon/Linares; Nays - None

Mrs. Acevedo made a motion to approve the monthly bills for July 2022.
Mr. McLendon seconded the motion.

Roll Call: Ayes - Acevedo/McLendon/Linares; Nays - None

Nothing reported under Courtesy of Floor.

Nothing reported under Old Business.

Nothing reported under the Chairperson's report.

Under the Executive Director's report Mr. John Ritter reported two items. First, Mr. Ritter updated the board on the progress of the First Tee Building, it transitioning into 12 Section 8 units. The preliminary design and the layout has been approved. The engineering are now working on designing the HVAC system, plumbing and electrical. The Civil engineers are working on surveying and degrading around the building as well as the parking lot. We should be able to submit everything to the board by the October board meeting. Secondly, Mr. Schuster is planning on returning back to work on Monday, August 29, 2022. Chairperson Linares responded that's wonderful.

Nothing under Committee Reports - Scholarship Committee, Finance Committee or Personnel Committee.

Under the Resident Advisory Committee, Ms. Diana Moreno reported that the RAB meeting will be held on Thursday, August 11, 2022 at 1:00 PM.

Under the Deputy's Executive Director's report, Mr. John Ritter reported that the monthly meeting with the BHA Community Police officers will be held on Wednesday, August 10, 2022. At that time they'll review any drug or criminal activity occurring on our properties.

(2)

8/08/2022

RESOLUTION NO. 2551 OF 2022 - APPROVING THE CONTRACT FOR THE ELEVATOR MAINTENANCE SERVICES IN THE FOUR HIGH RISE BUILDINGS. NOTE: (Resolution is entered separately as a part of these minutes.)

Mrs. Acevedo made a motion to approve the contract for the elevator services.
Mrs. McLendon the motion.

Roll Call: Ayes - Acevedo/McLendon/Linares; Nays - None

APPROVING THE CONTRACT FOR THE ENERGY AUDIT. NOTE: (Resolution is entered separately as a part of these minutes.)

Mrs. Linares asked when the audit will start. Mr. Kichline reported it will begin in September.

Mrs. McLendon made a motion to approve the Energy Audit.
Mr. Acevedo seconded the motion.

Roll Call: Ayes - Acevedo/McLendon/Linares; Nays - None

Chairperson Linares asked Hillary Kwiatek, City Council, if she any update on the Mayor's decision on appointing a new Bethlehem Housing Authority board commissioner. Hillary said at this time she does not have any new information.

Nothing reported Under Miscellaneous Reports, Other Business - Board Members, Solicitors, and Staff.

Nothing reported under Public Comments.

Chairperson Linares noted that the next regular board meeting will be held on Monday, September 12, 2022 at 4:00 P.M. at the Monocacy Tower, community room.

There being no further business to transact, Mrs. Linares declared the meeting adjourned.

John Ritter

John Ritter
Acting Executive Director