

MINUTES... REGULAR MEETING... JANUARY 12, 2023

The members of the Bethlehem Housing Authority met in a regular session Thursday, January 12, 2023 at 4:00 P.M. (HYBRID Meeting). Those present and absent were as follows:

PRESENT

ABSENT

Mrs. Iris Linares, Chairperson
Mrs. Valerie McLendon, Vice Chairperson
Mrs. Susan Acevedo
Mr. Rogelio Ortiz
Mr. J. Marc Rittle

Also present were: William W. Matz, Jr., Esq., Solicitor; John Ritter, Secretary-Treasurer; Diana Moreno, Assistant Secretary; Staff Members and members of the general public.

Reorganization of the Board

The election of officers was turned over to Attorney Matz.

Solicitor Matz first reiterated the format for the election of board officers for the year 2023. He stated that all nominations would be from the floor; each nomination shall be processed separately beginning with the chairperson followed by the vice chairperson; no second would be required although one may be made as a form of endorsement; nominations are closed when no further nominations are made.

Nominations for Chairperson and Vice Chairperson for the BHA Board of Commissioners for the ensuing year January 12, 2023 to December 31, 2023 were opened.

Attorney Matz called for nominations for Chairperson of the Board.

Mrs. McLendon made a motion to nominate Commissioner Iris Linares for Chairperson.
Mr. Ortiz seconded the nomination for Chairperson.

There being no further nominations for Chairperson, Mr. Ritter took the vote for Iris Linares for Chairperson.

Roll Call: Ayes - Acevedo/Rittle/McLendon/Ortiz/Linares Nays - None.

Attorney Matz opened the floor for nominations for Vice Chairperson of the Board.

Mr. Ortiz made a motion to nominate Valerie McLendon for Vice Chairperson.
Mrs. Linares seconded the nomination for Vice Chairperson.

Attorney Matz stated that since there are no further nominations made for this position, he would ask for a roll call.

Roll Call: Ayes - Acevedo/Rittle/McLendon/Ortiz/Linares; Nays - None.

01/12/2023

(2)

Atty. Matz stated that the election of new officers for year 2023 is now closed and approved.

The Minutes of the Regular Meeting of December 12, 2022 were presented. Mrs. McLendon made a motion to accept the minutes of December 12, 2022. Mrs. Acevedo seconded the motion.

Roll Call: Ayes - Acevedo/Rittle/McLendon/Ortiz/Linares; Nays - None

Mrs. McLendon made a motion to approve the monthly bills for December 2022.
Mr. Acevedo seconded the motion.

Roll Call: Ayes - Acevedo/Rittle/McLendon/Ortiz/Linares; Nays - None

Chairperson Linares learned at the commissioner's conference that board members can obtain a monthly financial report from the Authority, she requested a financial report at the next board meeting.

Mr. John Ritter stated that Richard Snyder, Director of Financial Operations will generate the report.

Nothing reported under Courtesy of the floor. Nothing reported under Old Business.

Under Chairperson's report, Mrs. Linares reported that she gained a lot of knowledge at the Commissioner's conference in Orlando. She stated that the Board of Commissioners and staff we're doing a good job. She thanked all the Board of Commissioners' for putting their trust in her and nominating her once again for another year.

Under the Interim Executive Director's report, Mr. Ritter reported two items. First, our monthly meeting with the BHA Community police officers will be held on Wednesday January 18th, 2023 at 9:00 AM. At that time we'll be reviewing any drug and criminal activity occurring on our properties. Secondly, an Executive Board Session will take place immediately after the Board meeting today in the conference room upstairs.

Chairperson Linares recommended Commissioners Susan Acevedo to be part of the Finance Committee and Mr. Rittle to be part of the Personnel Committee. They both agreed. Chairperson Linares thanked them.

Under the Resident Advisory, Mr. Ortiz reported that they're signing up kids for the upcoming spring baseball league this year. They're going to have their first try outs at the Lehigh Valley Academy located on Union Blvd, Sunday at 2:00 PM. They sent out fliers to all the tenants. They continue to have the homework club opened from 3:00 PM to 6:30 PM.

Chairperson Linares congratulated Mr. Ortiz on being elected President of the Tenant Council for Lynfield. Mr. Ortiz thanked Mrs. Linares.

01/12/2023

(3)

UNDER RESOLUTION - RESOLUTION NO. 2556 OF 2023 - APPROVING OF THE CONTRACT FOR THE HVAC SYSTEMS AT BODDER, BARTHOLOMEW AND THE CENTRAL SERVICE BUILDING.

NOTE: (Resolution is entered separately as a part of these minutes.)

Mr. Ortiz made a motion to approve the contract for the HVAC Systems at Bodder, Bartholomew and the Central Service Building. Mrs. Acevedo seconded the motion.

Roll Call: Ayes – Acevedo/Rittle/Ortiz/Linares; Nays – None

Nothing reported under New Business or Miscellaneous Reports, Other Business – Board Members, Solicitors, and Staff.

Under Public Comments, a few Monocacy residents were present to express some concerns and issues. Some of the concerns consists of sanitizing the building due to the rise in cases of RSV, COVID and the Flu; the community room cracked floors and tiles; insect problems; cabinetry and tub deterioration; and noise at night disturbing the peace and comfort. Mr. John Ritter and Mr. Chip Jablonski addressed their concerns.

Chairperson Linares noted that the next regular board meeting will be held on Monday, February 13, 2023 at 4:00 P.M. at the Monocacy Tower, community room.

There being no further business to transact, Mrs. Linares declared the meeting adjourned.

John Ritter

**John Ritter
Interim Executive Director**